

## What Next? A Guide to Post-Graduation Education Opportunities

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### Introduction

So, you’re considering transferring your Heald College credits to another institution. The transfer process is not a simple one, and this guide has been prepared to provide you with general information on the transfer process. Though the acceptance of transfer credit is always up to the receiving college or university, there are some facts that may help you navigate through the transfer maze:

1. Factors to consider when choosing another college
2. Factors that impact the transfer of units
3. How to prepare for a meeting with an admissions or transfer advisor from another college
4. How documented transfer practices/articulation agreements can facilitate transfer
5. Schools with whom Heald maintains articulation agreements
6. Schools which have published transfer credit guidelines for Heald units.
7. Certification of California State University (CSU) General Education-Breadth requirements.

When describing transfer, it is important to distinguish between the “sending” and the “receiving” institution. If a Heald graduate wishes to transfer to San Francisco State, then Heald College is considered the “sending” institution (because we “send” units) and San Francisco State is the “receiving” institution (because it “receives” units).

### Choosing a college or university for your bachelor's degree

Some questions you may want to consider when evaluating colleges and universities include:

1. Is the school located nearby?
2. Are classes scheduled in a convenient format? Are you interested in earning a degree online?
3. Is the school an accredited institution? Regional and national accreditation are the most common types of institution accreditation. Some educators consider regional accreditation to be more prestigious, and therefore not all regionally accredited institutions will accept transfer credits from nationally accredited schools.
4. What is the cost of tuition?
5. What is the academic reputation?
6. Does the school offer degrees that match my interests?
7. How many of my Heald units will be accepted?

The next section addresses some of the factors that impact transfer of credit.

### Factors that impact the transfer of Heald College units

***Enrolling students first need to satisfy all admissions criteria and be accepted by a college or university prior to Heald units being accepted for transfer.*** If a school is listed in this *Guide*, it does not guarantee that the Heald student or graduate will be accepted by the school, only that Heald's credits have been evaluated prior to your admission.

Evaluation of transfer credit is always completed by the receiving institution. Some of the factors they consider include:

*1. Are the unit values between courses equivalent?*

Typically, a course must be of equal or greater unit value to be accepted for transfer.

Heald College awards credit based on quarter units; some schools use semester units. You can convert quarter to semester units with the following formula:

1 semester unit = 1 1/2 quarter units (i.e. 3 semester units = 4.5 quarter units)

1 quarter unit = 2/3 semester units (i.e. 4 quarter units = 2.7 semester units)

*2. What grades did you receive?*

A typical transfer policy indicates that students must earn a grade of C or better for a course to be transferable. Additionally, some schools will require a specific GPA for graduates to be eligible for transfer.

*3. At what level is the course taught?*

Heald College courses are termed "lower division," since they are offered as part of an associate's degree. Courses that are taken in the last two years of a student's bachelor's degree are termed "upper division." Usually, a lower division course will not be accepted as equivalent to an upper division course (even if the course content is exactly the same).

#### 4. What are the requirements of the degree?

Earning a degree usually requires that the student fulfill unit requirements in three areas:

##### **a. Major course requirements**

Typically, a Heald course must “match” a major course to be accepted for credit in this category. For example, if the receiving school recognizes that Heald’s ACCTG 205 Principles of Accounting I matches its own Principles of Accounting I course, then ACCTG 205 may be “counted” toward a business major requirement. However, if this same accounting student applies for an engineering program, there is not likely to be a match to major course requirements.

##### **b. General education requirements**

Bachelor’s degree programs typically require a specific number of units be earned in different areas of general education. For example, at the California State University system, all students must earn between 12-15 quarter units in Area A: English Communication and Critical Thinking. A receiving institution may be able to find a “match” between a specific area of general education and the Heald College course. In the above example, if a Heald student has completed ENGL 212 Principles of Public Speaking, it will probably be accepted for credit in the area of communication, regardless of whether or not there is a match to a specific course.

##### **c. Elective Credit**

Sometimes, a Heald College course does not align to either a major course requirement or a general education area. In this case, the course may be accepted for elective credit. However, not all bachelor’s degrees can accommodate elective credit; in fact, often nursing and engineering programs do not permit any elective units at all.

### **Preparing to meet with an advisor at a four-year school**

You can assist advisors in their evaluation of transfer credit by bringing specific information to the meeting:

- 1. Official or unofficial transcript.** These can be requested through the academic affairs office for a small charge.
- 2. Catalog.** Within the catalog, highlight the following sections:
  - Identification of Heald’s accreditation (usually located in the beginning of the catalog)
  - Explanation of Course Numbering System (also in the beginning of the catalog)
  - Course descriptions for all completed courses
- 3.** If available, bring **syllabi** from all courses completed. If you didn’t save these, ask your campus Academic Affairs department if a copy is available. You may also be asked to identify the textbook used in a specific course.
- 4.** If applying at a California State University (CSU) campus or California Community College campus, bring the CSU GE Breadth certification list. These are posted on CSU’s website at [http://www.calstate.edu/app/general\\_education.shtml](http://www.calstate.edu/app/general_education.shtml) (refer to the fourth bullet point: GE Certification Lists: Independent Institutions).

At the California State University system, official transcript review will not take place until you have applied for admission.

**How can documented transfer practices or articulation agreements facilitate the transfer process?**

Heald units transfer to many colleges and universities, some with whom Heald maintains articulation agreements, some who simply publish their transfer of credit guidelines, and others who don't publish any guidelines but rather evaluate transfer of credit upon application.

An articulation agreement is a published document that indicates how a college or university will transfer Heald units before the student applies for admission. However, if Heald does not have an articulation agreement with a four-year school, then the evaluation of your transfer credit will take place when you apply for admission. At some schools, it may be necessary for you to first apply for admission before your transcript will be reviewed. It is important that you not restrict your choices for a four-year degree to those schools with which Heald maintains articulation agreements.

If you are considering transferring to one of the schools with whom Heald College maintains documented transfer of credit practices, feel free to ask a member of Academic Affairs to print out a copy of the articulation agreement. These are saved on Heald's Intranet under Academic Affairs / Transfer and Articulation web site and are accessible to all Heald employees.

<p><b>Colleges and Universities with Documented Transfer of Credit or Articulation Agreements</b></p>
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*Note: Several of the schools listed below have multiple locations; however, only those locations within reasonable distance from a Heald campus have been listed.*

Copies of the agreements or transfer guidelines are available on the Heald College Transfer and Articulation web site and can be accessed by any employee of Heald College.

If you a member of Phi Theta Kappa (PTK), the two-year college honor society, you may be eligible for scholarships are some of the institutions listed below (refer to the Notes column for availability of PTK scholarships<sup>1</sup>).

### **Local Colleges and Universities**

<b>College or University</b>	<b>Locations Near Heald Campuses</b>	<b>Facts</b>	<b>Website</b>	<b>Notes</b>
Alliant International University	<ul style="list-style-type: none"> <li>Fresno, CA</li> <li>San Francisco, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.alliant.edu">www.alliant.edu</a>	Course to course equivalencies established.  PTK scholarships available
Argosy University	<ul style="list-style-type: none"> <li>Alameda, CA</li> <li>Honolulu, HI</li> </ul>	Accreditation: Higher Learning Commission, North Central Association (Regional)  Private	<a href="http://www.argosy.edu">www.argosy.edu</a>	Degree completion program: <ul style="list-style-type: none"> <li>Bachelor of Science in Business Administration</li> <li>Bachelor of Arts in Psychology</li> </ul> Students must have earned an AAS degree to apply.

<sup>1</sup> Institutions granting scholarships to PTK students were identified on the PTK website, <http://www.ptk.org/schol/newscholdir/list.php> . Accessed 11/20/2008.

<b>College or University</b>	<b>Locations Near Heald Campuses</b>	<b>Facts</b>	<b>Website</b>	<b>Notes</b>
Brandman University (formerly Chapman University College)	<ul style="list-style-type: none"> <li>• Concord, CA</li> <li>• Diamond Springs, CA</li> <li>• Fairfield, CA</li> <li>• Modesto, CA</li> <li>• Monterey Bay, CA</li> <li>• Roseville, CA</li> <li>• Travis, CA</li> <li>• Yuba City, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.brandman.edu">www.brandman.edu</a>	Will accept Heald College degrees toward completion of a bachelor's degree; course equivalencies established. Refer to Transfer web site. <sup>2</sup>
California State University (CSU) system	<ul style="list-style-type: none"> <li>• Chico, CA</li> <li>• Fresno, CA</li> <li>• Hayward, CA</li> <li>• Monterey, CA</li> <li>• Sacramento, CA</li> <li>• Stanislaus, CA</li> <li>• San Jose, CA</li> <li>• San Francisco, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Public	<a href="http://www.csumentor.edu">www.csumentor.edu</a>	Heald is approved to "certify" CSU general education courses. When applying to a CSU school, request a "CSU GE-Breadth Certification Form" from Academics to submit with your transcript. More information on transfer to the CSU system is included at the end of this <i>Guide</i> .
California State University, East Bay	<ul style="list-style-type: none"> <li>• Hayward, CA</li> <li>• Concord, CA</li> <li>• Online programs</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Public	<a href="http://www.csumentor.edu">www.csumentor.edu</a>	Course to course equivalencies established
California State University, Fresno	<ul style="list-style-type: none"> <li>• Fresno, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Public	<a href="http://www.csumentor.edu">www.csumentor.edu</a>	Course to course equivalencies established

<sup>2</sup> [www.brandman.edu/transfers](http://www.brandman.edu/transfers).

<b>College or University</b>	<b>Locations Near Heald Campuses</b>	<b>Facts</b>	<b>Website</b>	<b>Notes</b>
California State University, Monterey Bay	<ul style="list-style-type: none"> <li>Monterey, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Public	<a href="http://www.csumentor.edu">www.csumentor.edu</a>	Course to course equivalencies established; published online
California State University, Sacramento	<ul style="list-style-type: none"> <li>Sacramento, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Public	<a href="http://www.csumentor.edu">www.csumentor.edu</a>	Course to course equivalencies established
California State University, San Jose (Officially named "San Jose State University")	<ul style="list-style-type: none"> <li>San Jose, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Public	<a href="http://www.csumentor.edu">www.csumentor.edu</a>	Course to course equivalencies established; published online
California State University, Stanislaus	<ul style="list-style-type: none"> <li>Stanislaus, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Public	<a href="http://www.csumentor.edu">www.csumentor.edu</a>	Course to course equivalencies
California State University, Sonoma (Officially named "Sonoma State University")	<ul style="list-style-type: none"> <li>Sonoma, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Public	<a href="http://www.csumentor.edu">www.csumentor.edu</a>	Course to course equivalencies established  PTK scholarships available

College or University	Locations Near Heald Campuses	Facts	Website	Notes
Chaminade University	<ul style="list-style-type: none"> <li>• Honolulu, Hawaii</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.chaminade.edu">www.chaminade.edu</a>	Course to course equivalencies available
DeVry University	<ul style="list-style-type: none"> <li>• Bakersfield, CA</li> <li>• Colton, CA</li> <li>• Daly City, CA</li> <li>• Elk Grove, CA</li> <li>• Fremont, CA</li> <li>• Fresno, CA</li> <li>• Oakland, CA</li> <li>• Portland, OR</li> <li>• San Jose, CA</li> </ul>	Accreditation: Higher Learning Commission, North Central Association (Regional)  Private	<a href="http://www.devry.edu">www.devry.edu</a>  866-338-7973	Program transfer guides available
Fresno Pacific University	<ul style="list-style-type: none"> <li>• Fresno, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private		
John F. Kennedy University	<ul style="list-style-type: none"> <li>• Berkeley, CA</li> <li>• Campbell, CA</li> <li>• Pleasant Hill, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.jfku.edu">www.jfku.edu</a>	Course to course equivalencies established
Golden Gate University	<ul style="list-style-type: none"> <li>• Online</li> <li>• San Francisco, CA</li> <li>• Sacramento, CA</li> <li>• San Jose, CA</li> <li>• Sacramento, CA</li> <li>• Walnut Creek, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.ggu.edu">www.ggu.edu</a>	Course to course equivalencies, general education, and elective credit have been assessed for most Heald courses.  Published online.  PTK scholarships available

<b>College or University</b>	<b>Locations Near Heald Campuses</b>	<b>Facts</b>	<b>Website</b>	<b>Notes</b>
Hawaii Pacific University	<ul style="list-style-type: none"> <li>• Honolulu, HI</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.hpu.edu">www.hpu.edu</a>  For additional information, contact the Adult Continuing Education (ACE) office at 808-544-9300.	Course to course equivalencies established; lower-division general education requirements waived for Associate of Arts degree graduates.  PTK scholarships available.
Menlo College (Professional Studies Program)	<ul style="list-style-type: none"> <li>• Atherton, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.menlo.edu">www.menlo.edu</a>	Heald College AAS degree graduates will be admitted to the Bachelor of Science or Bachelor of Arts degree program.  PTK scholarships available
National University	<ul style="list-style-type: none"> <li>• Online</li> <li>• Fresno, CA</li> <li>• Redding, CA</li> <li>• Sacramento, CA</li> <li>• San Jose, CA</li> <li>• Stockton, CA</li> <li>• Honolulu, HI</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.nu.edu">www.nu.edu</a>	Course to course equivalencies established.  Published online  PTK scholarships available

<b>College or University</b>	<b>Locations Near Heald Campuses</b>	<b>Facts</b>	<b>Website</b>	<b>Notes</b>
Notre Dame de Namur University	<ul style="list-style-type: none"> <li>Belmont, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.ndnu.edu">www.ndnu.edu</a>	Course to course equivalencies established  PTK scholarships available
Portland State University	<ul style="list-style-type: none"> <li>Portland, OR</li> </ul>	Accreditation: Northwest Commission on Colleges and Universities (Regional)  Public	<a href="http://www.pdx.edu">www.pdx.edu</a>	Course to course equivalencies established <sup>3</sup>
University of Hawaii	<ul style="list-style-type: none"> <li>Monoa, HI</li> <li>Hilo, HI</li> <li>W. Oahu, HI</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Public	<a href="http://www.hawaii.edu">www.hawaii.edu</a>	Course to course equivalencies and elective credit have been assessed for many Heald courses.  Published online
University of the Pacific	<ul style="list-style-type: none"> <li>Stockton, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.pacific.edu">www.pacific.edu</a>	Course to course equivalencies established
University of Phoenix	<ul style="list-style-type: none"> <li>Varies</li> </ul>	Accreditation: North Central Association of Colleges and Schools, the Higher Learning Commission (Regional)  Private	<a href="http://www.phoenix.edu">www.phoenix.edu</a>	Course to course equivalencies established

<sup>3</sup> <http://oregonstate.edu/admissions/main/course-equivalencies-heald-college-portland-campus>

<b>College or University</b>	<b>Locations Near Heald Campuses</b>	<b>Facts</b>	<b>Website</b>	<b>Notes</b>
University of San Francisco	<ul style="list-style-type: none"> <li>• San Francisco, CA (Main campus)</li> <li>• Cupertino, CA (Regional campus)</li> <li>• Sacramento, CA (Regional campus)</li> <li>• San Ramon, CA (Regional campus)</li> <li>• Santa Rosa, CA (Regional campus)</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.usfca.edu">www.usfca.edu</a>	General education credit and elective credit have been assessed for many Heald courses.  Published online <sup>4</sup>
Warner Pacific College, Adult Degree Program	<ul style="list-style-type: none"> <li>• Portland, OR</li> </ul>	Accreditation: Northwest Association of Schools and Colleges (Regional)  Private	<a href="http://www.warnerpacific.edu">www.warnerpacific.edu</a>	Graduates will be accepted with junior academic standing.
Wayland Baptist University	<ul style="list-style-type: none"> <li>• Aiea, Hawaii</li> </ul>	Accreditation: Southern Association of Colleges and Schools, Commission on Colleges (Regional)  Private	<a href="http://www.wbu.edu">www.wbu.edu</a>	Detailed mapping of program transfer guides, as well as course to course equivalencies established
William Jessup University	<ul style="list-style-type: none"> <li>• Rocklin, CA</li> </ul>	Accreditation: WASC Senior College and University Commission (Regional)  Private	<a href="http://www.jessup.edu">www.jessup.edu</a>	Detailed mapping of all Heald College courses and their transferability to William Jessup University.

<sup>4</sup> [https://www.usfca.edu/uploadedFiles/Destinations/Undergraduate\\_Admission/Transfer/Heald%20College%20AA.pdf](https://www.usfca.edu/uploadedFiles/Destinations/Undergraduate_Admission/Transfer/Heald%20College%20AA.pdf)

### *Online Colleges and Universities*

<b>College or University</b>	<b>Facts</b>	<b>Website and/or contact information</b>	<b>Notes</b>
Ashford University	Accreditation: WASC Senior College and University Commission	<a href="http://www.ashford.edu/transfer">www.ashford.edu/transfer</a>	
Capella University	Accreditation: Higher Learning Commission, North Central Association (Regional)  Private	<a href="http://www.capella.edu/heald">www.capella.edu/heald</a>  General Information: 888-227-3552 X0  Admissions: 888-227-3552 X2	Heald College graduates, administration, and faculty receive a 10% tuition discount at Capella University, and the standard application fee is waived. When speaking with an advisor, mention that you are an alliance partner.
Kaplan University	Accreditation: Higher Learning Commission, North Central Association (Regional)  Private	<a href="http://www.cc.kaplan.edu">www.cc.kaplan.edu</a>  1-866-397-9456	Heald College graduates receive a 10% tuition discount.  Mapping of Heald College curriculum to five program areas has been completed; worksheets available on the Transfer and Articulation internal web site.  PTK scholarships available
Strayer University	Accreditation: Middle States Commission on Higher Education (Regional)  Private	<a href="http://www.strayer.edu">www.strayer.edu</a>	Heald College AAS/AA degree graduates are exempt from application fee

### Transfer to the California State University (CSU) system

Heald students can transfer to the California State University system in two ways:

- As lower-division transfer students (usually must be eligible for CSU admission upon leaving high school).
- As upper-division transfer students (must meet specific eligibility requirements described below).

To be eligible to enter CSU as an upper-division transfer student, students must meet the following criteria<sup>5</sup>:

- *Be in good academic standing.*
- *Have a grade point average of 2.00 or better in all transferable college units attempted.*
- *Have completed 90 transferable quarter units.* Each Associate of Applied Science (AAS) degree at Heald contains at least 90 college-level quarter units, though not all units will be considered transfer-level by the CSU system. Students who complete an Associate of Arts (AA) degree will earn an additional 33 or 34 college-level quarter units. Note: Heald courses numbered 100-999 are college-level courses.<sup>6</sup>
- *Have completed at least 45 quarter units of general education courses, graded C or better in each course.* Graduates with a Heald AAS degree earn between 19 – 22 quarter units in CSU-approved general education courses. Heald students can earn additional GE units by enrolling in the Associates of Arts degree at Heald or by taking additional courses at a community college.
- *Have completed all general education requirements in communication in the English language and one course in mathematics/quantitative reasoning.* The four courses offered at Heald that must be completed to meet this requirement are ENGL 212 Principles of Public Speaking, ENGL 155 College Composition and Research, ENGL 255 Advanced Composition and Critical Thinking, and MATH 230 Introduction to Statistics.

When transferring to a CSU school, your transcript will be evaluated to assess how your Heald units fulfill:

- Elective course unit requirements
- Major course requirements
- General education requirements

**Elective credits:** To evaluate which courses can be accepted for elective credit, the CSU campus will want to know which courses are considered “baccalaureate-level.” This information can be found in the “Explanation of Course Numbering System” in the Heald College catalog. In short, Heald College courses numbered 100-999 are baccalaureate-level courses. The CSU system, however, does not consider ENGL 105, MATH 103, MATH 205, and MATH 121 to meet their criteria for college-level courses.

**Major preparation requirements:** To assess if students have taken major preparation course requirements, the CSU evaluator will look for course-to-course equivalencies. Some course equivalencies have already been established and are documented in the articulation agreements. Others will be assessed after you apply for admission.

<sup>5</sup> *The California State University Admission Handbook, 2006-2007*, p. 47

<sup>6</sup> *Heald College Academic Catalog, January 2006*, p. 6.

**General education requirements:** Some Heald courses have already been reviewed by the CSU Chancellor’s Office and identified as meeting CSU GE-Breadth requirements. These are posted on CSU’s website at [http://www.calstate.edu/app/general\\_education.shtml](http://www.calstate.edu/app/general_education.shtml) (refer to the fourth bullet point: GE Certification Lists: Independent Institutions).

Heald College can “certify” your completion or partial completion of CSU GE-Breadth requirements. The chart below shows which Heald courses have been approved by the CSU Chancellor’s Office for CSU GE-Breadth requirements. To request a copy of a CSU-GE Breadth certification form, ask with your campus Registrar or Student Records Specialist.

<b>CSU General Education Area</b>	<b>Heald Course (<i>quarter units noted in parentheses</i>)</b>
Area A1: Oral Communication	ENGL 212 Principles of Public Speaking (4), ENGL 202 Public Speaking (3), ENGL 203 Advanced Public Speaking (1), and COMM 220 Interpersonal Communication
Area A2: Written Communication	ENGL 155 College Composition and Research (4)
Area A3: Critical Thinking	ENGL 255 Advanced Composition and Critical Thinking (4)
Area B1: Physical Science	PHYSICS 270 Introduction to Physics (4)
Area B2: Life Science	ANATPHYS 215 Anatomy & Physiology (4)
Area B3: Laboratory	LAB 200 Physical and Life Science Laboratory (1); LAB 201 Physical Science Laboratory
Area B4: Mathematics / Quantitative Reasoning	MATH 230 Introduction to Statistics (4) <i>Prerequisite: MATH 121 Intermediate Algebra</i>
Area C1: Arts	ART 205 Art, Film, and Media (4)
Area C1: Arts	MUSIC 205 History of Music: From Chants to Rap (4)
Area C2: Humanities	HUMNS 205 Contemporary Literature: Cultural Perspectives (4)
Area D0: Sociology and Criminology	CRIM JUN 115 Criminology (3 or 4)
Area D6: History	HIST 221 History of the United States (1865 – Present) (4)
Area D7: Interdisciplinary Social or Behavioral Science	ENV SCI 225 Introduction to Environmental Science (4)

<b>CSU General Education Area</b>	<b>Heald Course (<i>quarter units noted in parentheses</i>)</b>
Area D8: Political Science, Government, and Legal Institutions	CRIM JUS 105 Introduction to Criminal Justice (3 or 4)  CRIM JUS 220 Criminal Law (3 for 4)
Area D9: Psychology	PSYCH 220 Introduction to Psychology (4)

General education courses not listed above will be evaluated on an individual basis by the CSU campus.